

About this guide

Steps for users who want to **update their EPASS password** from the side menu. Wording follows your account language.

Your community may apply password rules (length, characters). If something fails, read the message on screen.

BEFORE YOU START

- You are signed in to EPASS.
- Your role allows **Change password** in the menu (not available for every security-only profile).
- You have a new password in mind that meets your community's rules.

WHAT YOU WILL DO

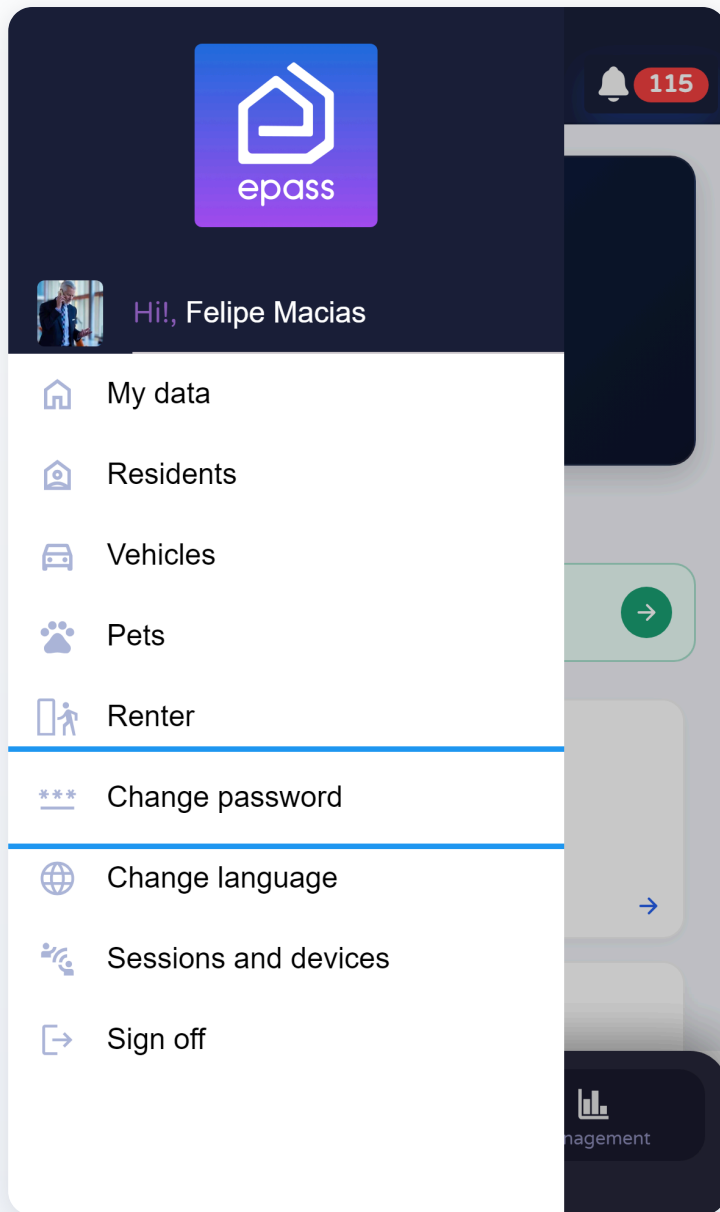
Open the **menu**, choose **Change password**, enter the **new password twice**, tap **Confirm new password**, then **confirm or cancel** in the dialog.

STEPS

STEP 1 Open the menu and tap Change password

From **Home** (or any main tab), open the **side menu** with the menu control in the header. In the list, tap **Change password**.

Screenshots may show a blue outline around the row — that highlight is only for the manual.

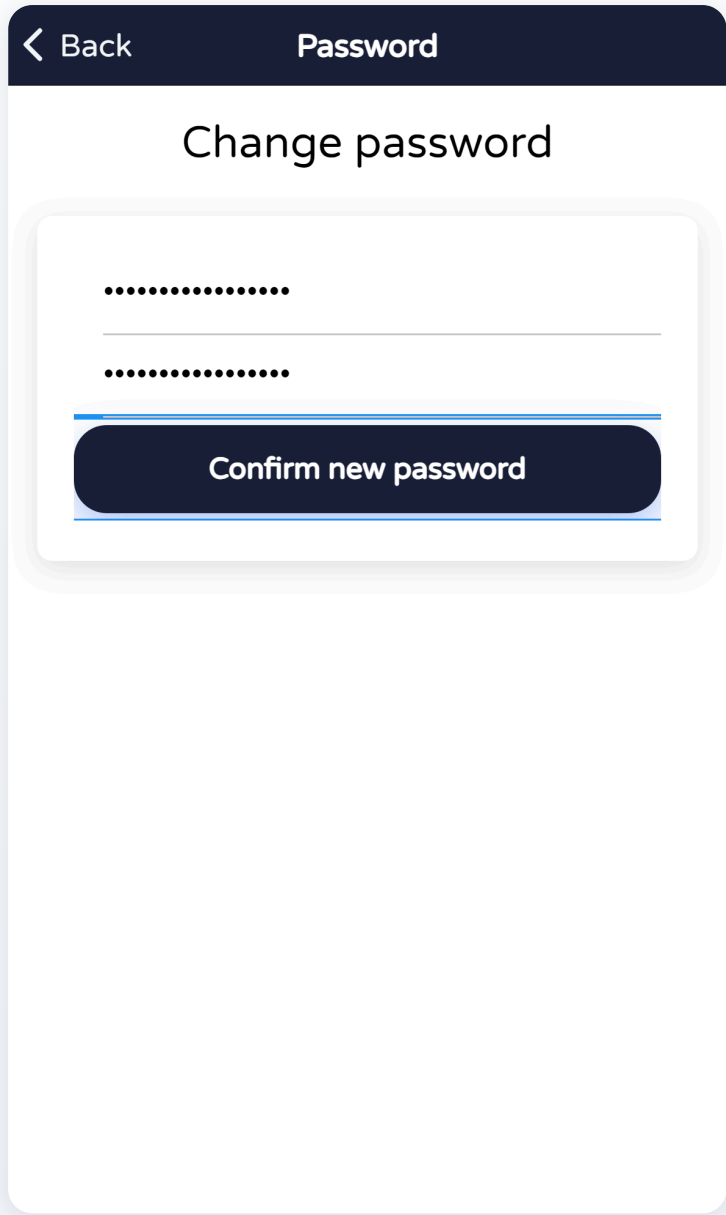


Side menu — Change password

STEP 2 Enter the new password twice

On the **Change password** screen, type the **new password** in the first field and **repeat it** in the second. Then tap **Confirm new password**.

Screenshots may show a blue outline around the button — that highlight is only for the manual.

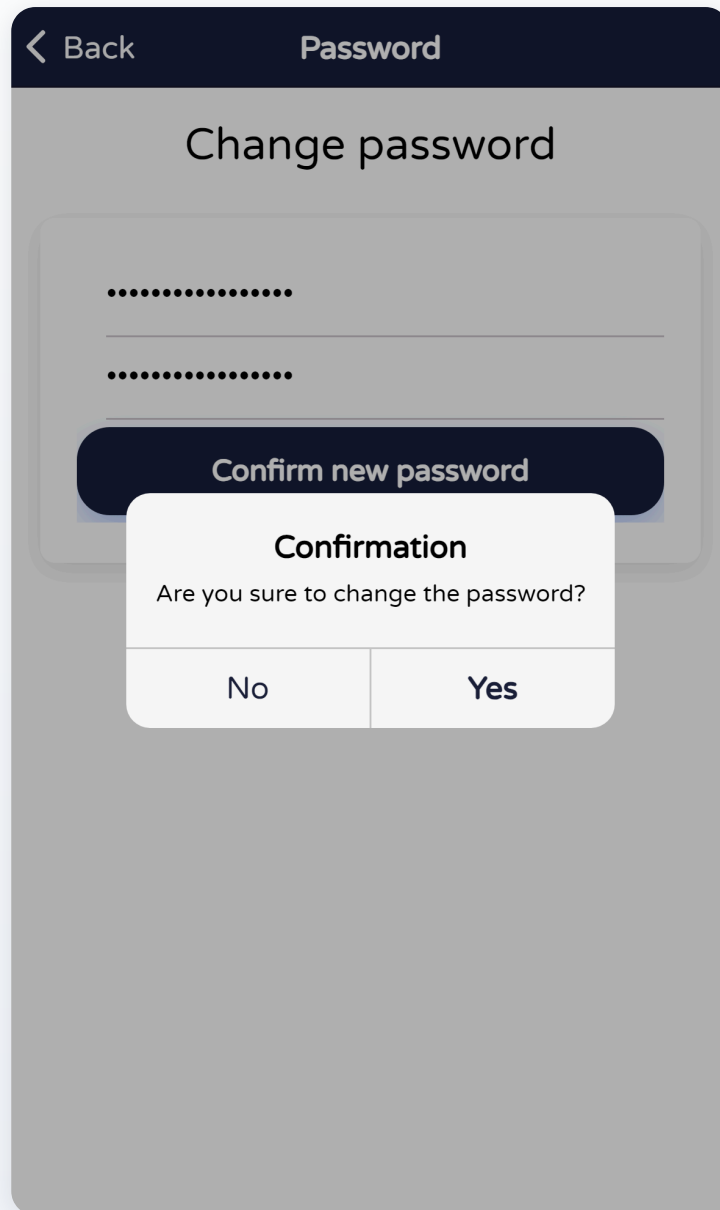


Form — new password and confirm

STEP 3 Confirm or cancel in the dialog

A dialog asks if you want to change the password. Tap **Yes** to apply the change or **No** to leave everything as it was.

For automated screenshots the test taps **No** after the capture so the password is not changed.



Confirmation dialog

QUICK TIPS

- If you do not see **Change password**, your profile may not include this option — contact your administrator.



Thank you for using EPASS

Help guide for changing your password from the menu.