

About this guide

Steps to **add, edit, or delete** vehicles linked to your unit from the side menu.

Your community may limit how many vehicles you can register; if saving fails, read the message on screen.

BEFORE YOU START

- You are signed in to EPASS with a profile that shows **Vehicles** in the menu (typically **owner** flows).
- You have the plate and vehicle details you want to register at hand.
- The automated screenshots use a temporary test plate and remove it at the end when possible.

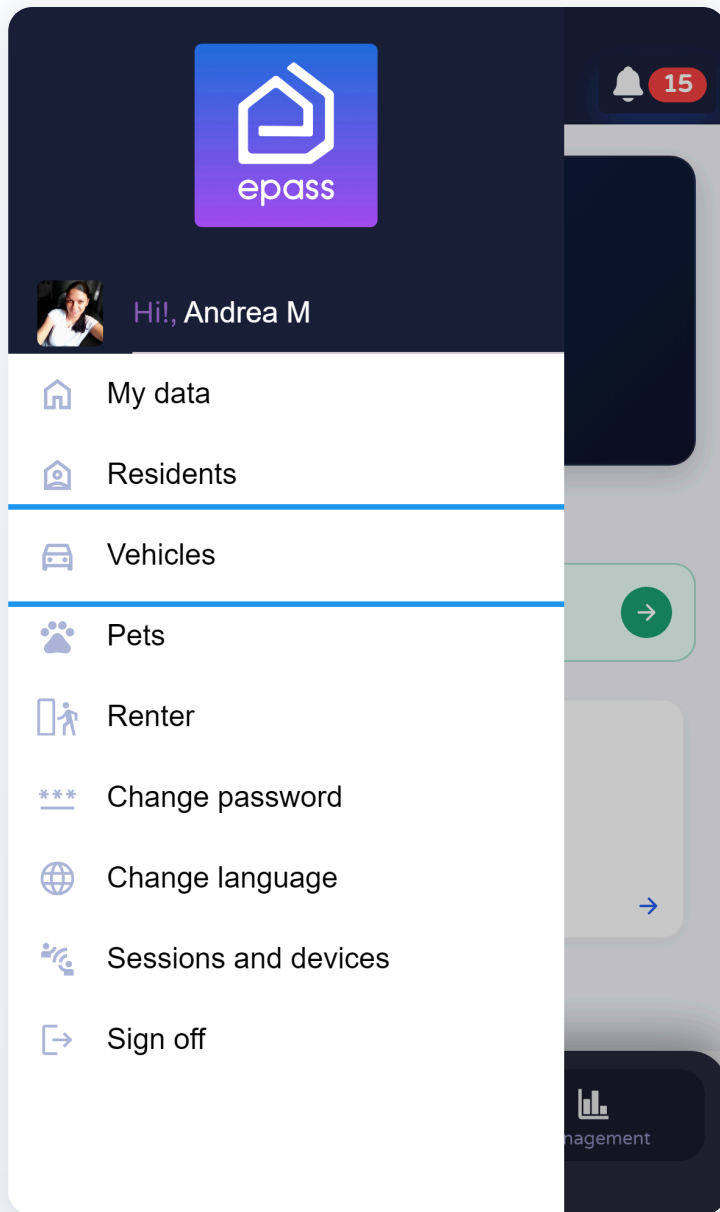
WHAT YOU WILL DO

Open **Vehicles** from the menu, use **Add** to create an entry, and use the card menu to **edit** or **delete**.

STEPS

STEP 1 Open the menu and tap Vehicles

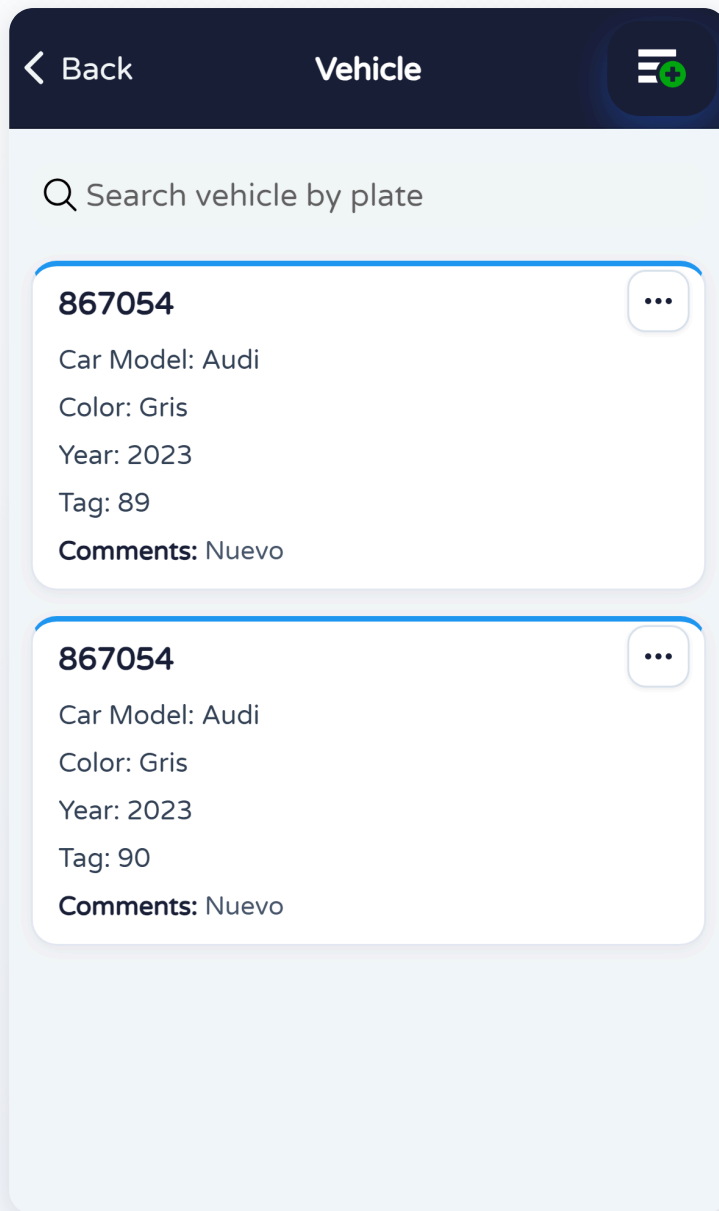
From **Home**, open the **side menu** and tap **Vehicles** (vehicle icon).



Side menu — Vehicles

STEP 2 Review the Vehicles screen

The screen lists registered vehicles with search by plate. Use the + button in the header to add a new vehicle.



Vehicles — list and add control

STEP 3 Add a vehicle

Tap **+** and complete the fields (at minimum **plate**). Confirm with **Ok** or cancel to go back.

The screenshot may show the add dialog opened from the toolbar; required fields are enforced by the app.

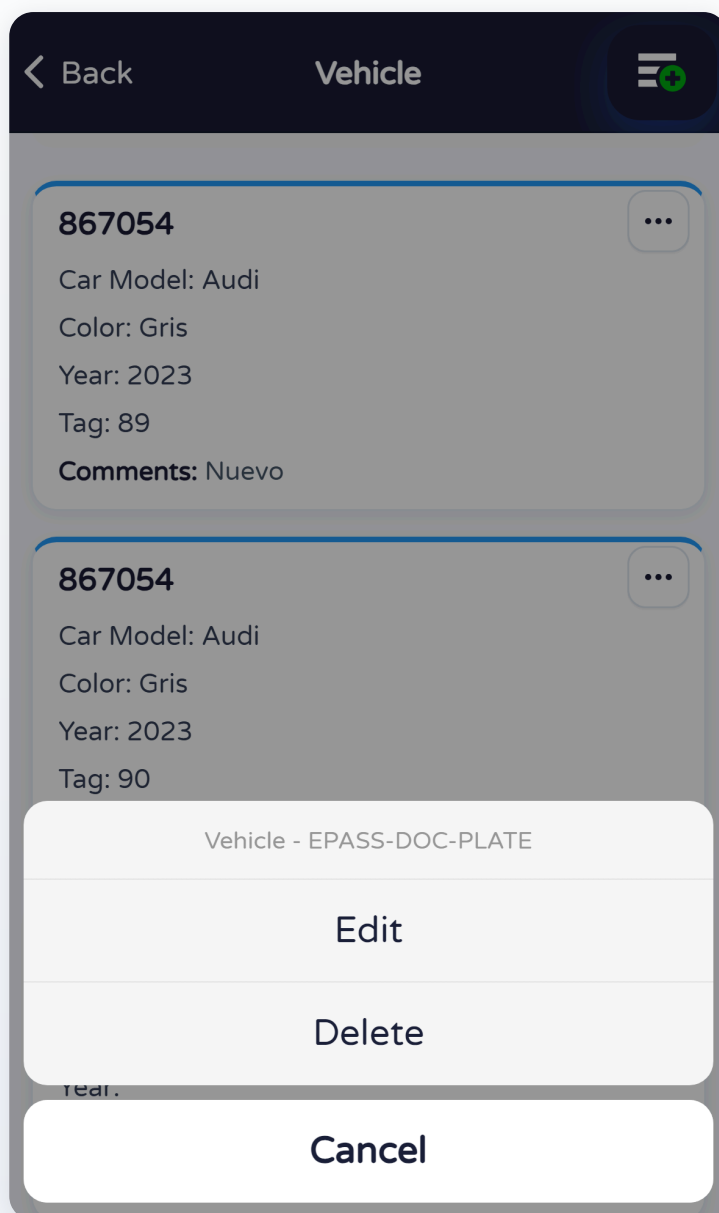
The screenshot shows a mobile application interface for managing vehicles. At the top, there is a dark navigation bar with a back arrow, the title "Vehicle", and a menu icon with a green plus sign. Below the navigation bar is a search bar with the placeholder text "Search vehicle by plate". The main content area displays a list of vehicles, with two visible entries. Each entry shows a partial license plate "8670:", "Car Model", "Color:", "Year: 2", "Tag: 89", and "Comm". An "Add vehicle" dialog box is overlaid on the list. The dialog has a title "Add vehicle" and six input fields: "Plate", "Car Model", "Year", "Color", "Tag", and "Comments". At the bottom of the dialog are two buttons: "Cancel" and "Ok".

Add vehicle — form

STEP 4 Edit or delete from the card menu

Tap a **card** or the ... button. Choose **Edit** to change data or **Delete** to remove the entry (deletion applies immediately).

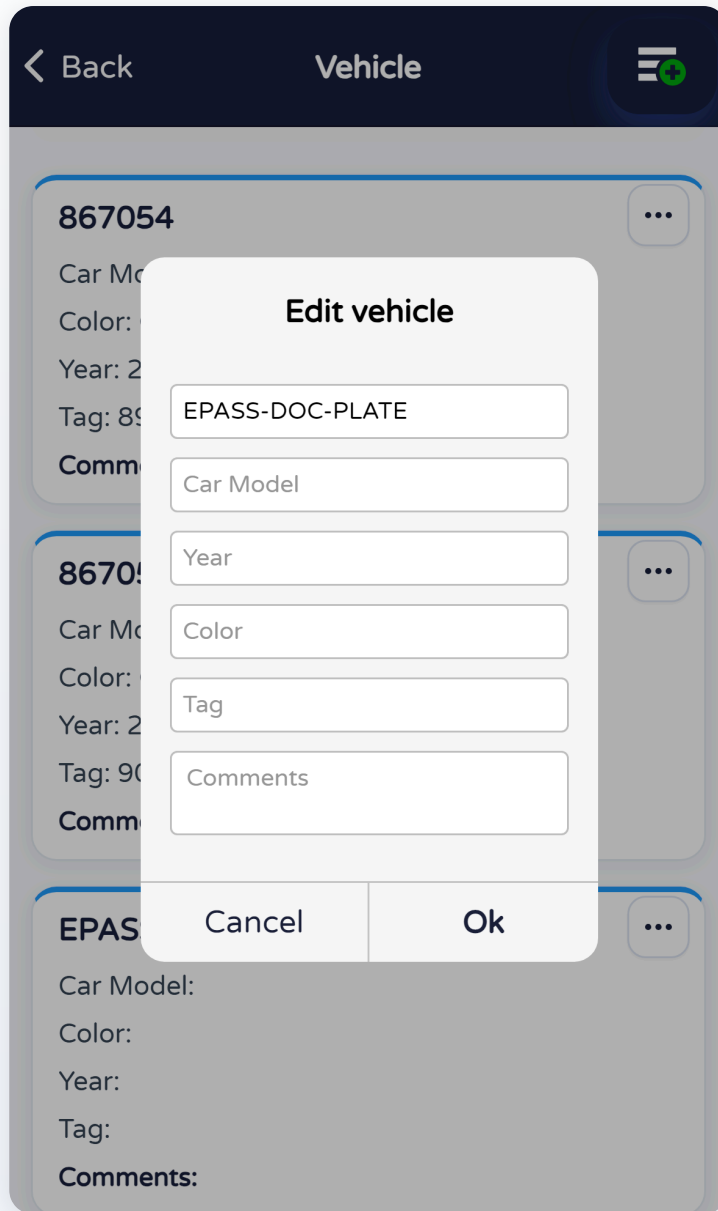
Screenshots may show a blue outline — that highlight is only for the manual.



Action sheet — Edit / Delete

STEP 5 Edit a vehicle

In **Edit vehicle**, update the fields and confirm with **Ok**, or cancel without saving.



The screenshot shows a mobile application interface with a dark blue header containing a back arrow, the title "Vehicle", and a menu icon. Below the header is a list of vehicle entries. Each entry includes a vehicle ID, "Car Model", "Color:", "Year:", "Tag:", and "Comments:". A modal dialog box titled "Edit vehicle" is overlaid on the list. The dialog contains five text input fields: "Tag" (with the value "EPASS-DOC-PLATE"), "Car Model", "Year", "Color", and "Comments". At the bottom of the dialog are two buttons: "Cancel" and "Ok".

Edit vehicle — form

QUICK TIPS

- If **Vehicles** does not appear in the menu, your profile or community may not include this option — contact your administrator.



Thank you for using EPASS

Help guide for managing vehicles from the menu.

User manual · Profile · EPASS · 2026